

Executive Committee Meeting Minutes – Monday, September 29, 2003

Chairman Dwyer called the meeting to order at 8:30 a.m. and led the Committee in the Pledge of Allegiance.

Present: Chairman James Dwyer, County Board Supervisors Patricia Haukohl, Kenneth Herro, Walter Kolb, Richard Manke, Duane Paulson and Duane Stamsta.

Also Present: Chief of Staff Lee Esler, Legislative Policy Advisor Mark Mader, Director of Administration Norm Cummings, Community Development Coordinator Glen Lewinski, WCFLS Director Tom Hennen, Director of Public Works Rich Bolte, Director of Parks and Land Use Dale Shaver, Budget Manager Keith Swartz, Senior Budget Analyst Mike Baniel, Supervisor Rodell Singert, Supervisor Kathleen Cummings, Supervisor Joe Griffin, Supervisor Hank Carlson, Senior Financial Analyst Clara Daniels, Program Assistant Nancy Mojica, Office Services Coordinator Claudia Backus, Senior Financial Analyst Andy Thelke, Budget Specialist Linda Witkowski and Office Services Coordinator Windy Jicha.

Public Comment

Supervisor Singert said the effort to freeze the levy is a real and hopes that we do freeze it.

Approve Minutes of September 8, 2003

MOTION: Manke moved, Haukohl second, to approve the minutes of September 8, 2003 as amended. **Motion carried:** 7-0.

Approve Minutes of September 18, 2003

MOTION: Haukohl moved, Stamsta second, to approve the minutes of September 18, 2003 as amended. **Motion carried:** 7-0.

Correspondence

Chairman Dwyer passed out the list of correspondence to the committee members. He said Supervisors should let Jicha know if they want copies of the listed items.

Discuss Budgeting for Retirees Health Benefits

Cummings and Baniel appeared for this issue. Cummings distributed a handout titled, 2004 Retiree Health Insurance Costs, and explained the contents. Cummings began by giving the committee the history of the self-insurance program in Waukesha County. Hans distributed and discussed a handout titled 2004 Retiree Health Insurance Costs. He said Waukesha County offers a retiree health insurance plan to its employees. The premium rates for this plan are developed independent of the active employee Point-of-Service health plan. Retirees are responsible for paying the full premium costs. Despite the county's attempts to establish a self-sustaining premium structure for the retire plan, it continues to operate at a loss. For 2004 the County's consulting actuary recommended a 15.5% premium for increase for the active plan and a 51.9% premium increase for the retiree plan.

Cummings said he believes that passing a 51.9% premium increase onto the retirees would jeopardize their ability to continue participation in the plan. As an alternative, the consulting actuary recommended a 19.8% blended rate increase for both the active plan and the retiree plan. However, the 2004 budget was initially developed with a 14% increase for the active plan based on our consulting actuary's September 2002 projection. Changes were subsequently made to the departmental budgets to increase the funding of the active plan to 16%, because a 19.8% increase was not attainable by the time the actuary's final report was completed. The 2004 retiree plan rates will also be increased by 16%. This increase will create a revenue shortfall that will be supported by a one-time transfer of \$580,000 from fund balance to the Point-of-Service health plan reserves.

In 2003, the projected retiree premium revenue will be approximately \$1,500,000. In 2004, 16% premium increase will generate retiree premiums of \$1,741,000.

Director Cummings said in an effort to remove the county from this ongoing cycle of subsidizing the retiree plan, the Department of Administration will conduct a comprehensive study next year to evaluate alternative health plan designs with the intent to provide catastrophic health care protection to retirees at an affordable cost and to eliminate or substantially reduce the County's financial subsidy.

Dwyer said in regards to the study, he has asked other county board chairs what they have done. We're in a society with many single parent families and there are plans out there that cover the employee plus one. Do we do anything if the person opts out of the insurance? Dwyer said there are imaginative ways to deal with these increases. Director Cummings

said through our insurance carrier, we have implemented case management services to make sure people with certain illnesses/diseases have appropriate follow-up for total care and maintenance.

Manke said we should look at the Hospital Review boards again.

Esler said since 2000, where did we budget this subsidy? Cummings said we always showed the subsidy as part of the active rate. We did institute some of the deductibles and co-pays for retirees. We did try some things to keep the rates from going higher. We believe we need to do more.

Esler asked, what is the objective for this group to come together? Lower costs for employees or the county or developing a plan so everyone drops out. Cummings said if costs go up much higher, no one will be able to afford it. Baniel said the 2004 rate for the point-of-service plan for the family rate is \$1110 per month and \$416 for the single rate.

Future Agenda Items

- Discuss and Consider Hospital Review Boards
- Discuss Countywide Haz-Mat Response Team with Jim Maleug
- Discuss the possibility of adding \$16,000 to the Non-Departmental Budget for River Rail Transit
- Discuss a Possible Resolution for Milwaukee, Jefferson, Dodge, Washington and Waukesha Counties to develop inter-county agreements for full walk-in library service across all borders

Discuss and Consider the Non-Departmental 2004 Operating Budget – General Fund

Director Cummings was present to discuss the Non-Departmental 2004 operating budget as outlined in the budget book. Total budgeted expenditures for 2004 General Fund are \$2,716,370 and total revenues are expected to be \$2,297,020 for a tax levy decrease of \$57,428 or -12%. The total tax levy for this budget is \$419,350 with no FTEs.

Director Cummings said there are three major changes to this budget including \$580,000 for county employee retiree health premiums in excess of the regular employee increase, \$140,000 for the County Executive's countywide Haz-Mat Response Team Operations Grant and the loss of \$224,650 in shared revenue from the state. Cummings said the county realized a total loss of \$1.3 million in shared revenue. Cummings directed the committee to review page 456 of the 2004 Budget Book on shared revenue. He then reviewed shared revenues.

Manke said the Public Works Committee requested to include \$16,000 for the River Rail Transit in the Non-Departmental budget through a motion made at the Public Works Committee on August 14, 2003. Dwyer said this will be put on a future agenda for further discussion.

Discuss and Consider the Community Development Block Grant 2004 Operating Budget

Lewinski, Mojica and Daniels were present to discuss the Community Development Block Grant (CDBG) 2004 Operating Budget as outlined in the budget book. He covered the following areas: mission, financial summary, position summary (FTE), departmental objectives and major departmental strategic achievements. Total expenditures and revenues for 2004 are \$4,650,000. There is no tax levy for this budget. Lewinski also explained the following programs: CDBG, HOME Investment Partnerships Grant and Disaster Recovery Initiative. Approximately \$84,942 of the Disaster Recovery Initiative will be requested for carryover from the 2003 budget to the 2004 budget pending County Board approval.

The initial anticipated 2003 CDBG grant was estimated to be \$1,650,000. The actual grant was \$1,673,000 with the additional funds placed in an unallocated fund until dispersed. The funds were distributed as follows: 7.3% Local Community Projects, 21.4% Public Service, .7% Acquisition, 7.8% Housing, 9.1% Administration, 4.6% Planning, 7.9% Economic Development, 12.4% Neighborhood Revitalization, 7.9% Public Facilities, 4.6% Unallocated and 15.8% City of Waukesha.

The CDBG staffing increased from 1.71 to 2.00 FTEs due to an increase in the Clerk/Typist I/II position from 0.25 FTE to 0.50 FTE because of higher activity and workload created by increased HUD funding. This change increases personnel costs \$11,660 in 2004.

MOTION: Haukohl moved, Stamsta second, to approve the Community Development Block Grant 2004 Operating Budget. **Motion carried:** 6-1 (Kolb voted no).

Discuss and Consider the Waukesha County Federated Library System 2004 Operating Budget

Hennen and Thelke were present to discuss the Waukesha County Federated Library System 2004 operating budget as outlined in the budget book. Hennen said the Executive Committee will need to make an amendment to this budget to increase it due to the County Board defeating Ordinance 158-O-061. This will change the language and dollars in the Fund Purpose found on page 213 of the Federated Library System budget.

MOTION: Haukohl moved, Paulson second, to have the staff redraft the language and dollars in the fund purpose of the Federated Library System budget to update it according to the defeat of Ordinance 158-O-061.

ON THE MOTION: **Motion carried:** 6-1 (Kolb voted no).

Review, Discuss and Consider the following 2003 - 2007 Capital Projects Plan Projects

Item 11 – Justice Facility Project Phase I – Bolte and Cerreta were present to discuss this project. A revised project scope was distributed to the committee for this project. Bolte said bids were opened for this project last Thursday. The bids came in \$250,000 over budget. They have decided to go ahead and begin building the jail and later rebid the electronics part. They only received valid bid for the electronics. They are going to work with the company that bid on the electronics contract to find ideas to reduce the costs by 10%. Bolte is confident the jail will be built at the budgeted cost. The jail will have a full, unfinished basement and the same square footage as the original plan. There will be space in the jail that will not be finished off during the original construction.

Manke said he wonders how much it will cost to add or complete items, such as isolation cells or the floor-ceiling, in the future. It seems that whenever we put thing off for the future, it costs the county more money than it would have if the thing had been built at the time of original construction.

Cerreta said it would save money in the long run to finish the floor-ceiling now for future construction. Bolte said the cost of future construction dollars will cost more than construction dollars today.

Dwyer said at a meeting last week, the Sheriff said his number one priority of alternate projects would be the floor-ceiling. The Sheriff thinks it will save money in the future if the floor-ceiling is built today. We aren't looking at alternate projects at this time because the jail bids did not come in under construction.

Item 14 – Hwy Operations Center Storage Building – Bolte was present to discuss this project. He said the architectural design costs were appropriate for a building of this type in Waukesha County.

Singert said this doesn't have to be a reinvention of the wheel. You can go to contractors and have them use one of their designs for our buildings. Historically, we put up buildings that cost more after they have been designed. We doubled the price of a regular building by designing it. He thinks and believes a Morton or Cleary could put up a storage building for a lot less money than what is being proposed. We also have in one of our acquisitions agricultural buildings that could be used for storage but we are renting it out. He perceives this agricultural building to be what we should use or build.

Item 16 – CTH L, CTH O – East County Line – Bolte, Evans and Henricks were present to discuss this project. Esler said two supervisors who want to accommodate a tax freeze asked to delay this project. Bolte said this could be pushed back and undo what we have contracted.

Item 22 – CTH Y, North Avenue Intersection – Manke asked do you do spot improvements on a road that is supposed to be made into a four-lane highway because the community doesn't want the road? Bolte said his department is working on traffic counts and priorities for signalization on this road.

Kolb said he doesn't think the county should have to pay the entire costs of this as a signalization project. If Brookfield doesn't want to follow the plan that we agreed on, they should take back the road.

Haukohl said the County Board voted on what should happen on this road. When Harenda brought up at the Capital Plan discussion he brought up the elimination of widening of the road and instead put in an intersection treatment in 2005. This was passed by the County Board and that's why it is here. To dump on the City of Brookfield really irks her. She wouldn't object to having this project put into the signalization plan.

Esler said the problem arose when the County Board eliminated the \$9 million project and created the signalization project. In project 35 you have the capability of place naming the program dollars for a signalization. If you want to delete this one, you delete this project and put it on the list for signalization and it will be taken care of it when it comes up as a priority.

Manke said we agreed to take over the roads on the jurisdictional plan and then we voted to not complete this as a four-lane plan. Esler said if you don't do the capacity improvements, you will see an increase for the need of the signalization program from \$700,000 to \$1-3 million or more to handle these issues.

MOTION: Haukohl moved, Stamsta second, to delete Item 22 - CTY Y, North Avenue Intersection, as a capital project and move it into Item 35 – Signal/Safety Improvements. **Motion carried:** 7-0.

Item 24 – CTH Y, I-43 – CTH I – Bolte, Evans and Henrick were present. Bolte said this project is needed now. Singert said this project has had no land acquisition at this point. It could be delayed without any financial suffering and moved out one year in the planning phase. A delay would accomplish a freeze concept. The road may have the traffic but because of the lack of land acquisition the project could be delayed one year.

Evans asked why? Singert said it has the capability of being delayed and it isn't a necessity. This would reduce the capital plan by that amount. Dwyer said if you delayed this, you would then have to move other projects out another year to keep the bottom line the same. Kolb said this project needs to be done. The intersection is overloaded and it would be unwise to delay any longer.

Item 26 – CTH L, CTH Y to CTH O – Bolte, Evans and Henrick were present. Esler said this is the project that Singert thought Swan said could be segmented into two projects. Bolte said they will pull the project numbers together. As good of a plan is, the first year plan is very good but the fifth year is sketchier. Evans said if something comes up we try to take care of it as it occurs. Bolte said we try to keep flexibility in the out years. This project is straightforward and the language stating, "Preliminary Design work to determine center-line and ROW limits will be requested for 2005 in the 2005 – 2009 Capital Plan process" can be eliminated.

Item 39 – Moor Downs Golf Course Clubhouse Restoration – Shaver was present to discuss this project. Paulson asked if you came up with a price for a new building? Shaver said we are working on it.

MOTION: Herro moved, Stamsta second, to delay the 2004 design to 2005 and move the construction to 2006 and the Parks and Land Use Committee shall investigate the course layout to determine the best location for a new and/or renovated club house prior to the 2005 capital budget. The study shall include a cost comparison of the new and remodeled clubhouse.

Haukohl asked if we delay this project would the current building be safe for use and ADA compliant? Shaver said if the board directs him to delay this project, he will then talk to the architect and ask him what needs to be done.

Manke asked if it would be cheaper to put a trailer up for a year until we can get to this. Shaver said yes. He showed a map of the golf course. He said from a visibility standard, it makes sense to put the clubhouse on Moreland Boulevard. Neighbors would like to see the clubhouse moved to make Lemira Avenue quieter. He said we could make slight changes to hole five now and then redesign it completely in the future. It makes sense to complete all the redesigns at one time. It makes sense to delay this project for one year.

Dwyer said that positioning a trailer by the HHS building wouldn't be an inconvenience. The only problem would be facilities. Shaver said they could do an alternatives analysis and provide the Board with the outcomes.

Paulson said none of his constituents said they support the redesign of the course. He wants to know how much it will cost to build a new building in the same spot.

Manke said we have to do what is best for the entire county.

ON THE MOTION: Motion carried: 7-0.

Discuss and Consider the Committee Review and Follow-up Discussion of Capital Projects /Discuss and Consider Resolution 158R- 007

Dwyer said capital projects six and seven should have language stating these projects are contingent on state funding of equipment.

MOTION: Haukohl moved, Herro second, to approve the Resolution 158-R-007: Adopt Five-Year Capital Projects Plan as amended.

ON THE MOTION: Motion carried: 7-0.

Chair Comments

Dwyer thanked the committee for their patience and hard work on the capital plan.

Motion to Adjourn

MOTION: Manke moved, Kolb second, to adjourn the meeting at 3:45 p.m. **Motion carried: 7-0.**

Respectfully submitted,

Duane E. Paulson
Secretary